

	ओडिशा ग्राम्य बैंक मुख्य कार्यालय गण्डमण्डा, खण्डगिरि, भुवनेश्वर-751030, (भारत सरकारकिएक संस्थान)	Odisha Gramya Bank Head Office Gandamunda, Khandagiri Bhubaneswar-751030, Govt. of India Undertaking	ଓଡ଼ିଶାଗ୍ରାମ୍ୟବ୍ୟାଙ୍କ ମୁଖ୍ୟକାର୍ଯ୍ୟାଳୟ ଖଣ୍ଡମୁଣ୍ଡା, ଖଣ୍ଡଗିରି, ଭୁବନେଶ୍ୱର-୭୫୧୦୩୦, ଭାରତ ସରକାରଙ୍କ ଏକ ସଂସ୍ଥା
	Phone No.0674-2353031, 2353032,Fax No.0674-2353011, 2353029,2353035, Website- www.odishabank.in E. Mail. gad@odishabank.in /odishabank@yahoo.com		
Ref No. GM/GAD/60/2020		Dtd. 10.07.2020	

To
All empanelled/eligible vendors,

Request for closed & competitive quotation for Comprehensive AMC for Spilt & Cassette Air Conditioning System (Make-Voltas) installed at Head Office

Odisha Gramya Bank invites closed and competitive quotation from interested vendors for Comprehensive AMC for Spilt & Cassette Air Conditioning System (Make-Voltas), which are to be undertaken at our Head Office, Gandamunda, Bhubaneswar-751030. Interested bidders are requested to visit the site (Head Office) to verify the works and submit their closed/ sealed quotations to General Manager, General Administration Department, Odisha Gramya Bank, Head Office, Bhubaneswar-751030 by **24.07.2020, 04.00 P.M.** superscribing the envelope as "**Quotation for Comprehensive AMC for Spilt & Cassette Air Conditioning System**". Total numbers of Acs, terms & conditions are enclosed herewith as **Annexure-1**

Unit price and total price to be quoted in INR excluding taxes. L-1 vendor will be decided on the basis of unit price quoted. The bids will be opened on **27.07.2020, at 11.30 A.M.** at our Head Office in presence of the Tender cum Purchase Committee members.

The Bank reserves the right to cancel the quotation call at any time without assigning any reason thereof.

Yours faithfully



(Mohammad Abdul Hai)
General Manager, (GAD)



Annexure-1

Particulars	Where installed	No. of Systems.	Unit prices excluding TAX (In Rs.)	Total Quoted Prices excluding TAX (in Rs.)
Voltas Cassette type A.C.-2.5 Ton	Chairman's chamber	-2	7 nos.	
	Chairman's secretariat	-1		
	Chairman's lobby	-2		
	Board room	-2		
Volta cassette type A.C.-3 Ton	Learning center	-2	2 Nos.	
Voltas split type A.C.-1.5 Ton	GM, P&T	-1	29 Nos.	
	G.M, HRD	-1		
	P&T dept.	-3		
	HRD	-3		
	Executive dinning.	-2		
	Server room	-2		
	I.T. hardware	-1		
	IT Hardware store room	-1		
	Staff. canteen	-2		
	G.M. GAD	-1		
	G.M. Vigilance	-1		
	G.M .FI	-1		
	Mini conference	-2		
	F.I	-1		
BSNL Exchange	-2			
Gandamunda Br.	-4			
Guest Room	-1			

Terms & conditions**1. MAINTENANCE COVER**

Service Provider will conduct periodical service visits for preventive and corrective maintenance wherein the equipment will be thoroughly checked, cleaned and tested. Service Provider will provide minimum 4 (four) periodical service as a preventive Maintenance during the period of this agreement.

2. Description of Items for Maintenance.

1. The following services will be provided under the AMC:

- 4 (Four) routine services in a year.
- Any number of breakdown calls will be attended immediately.
- Refrigerant Gas charging, if leakage on normal running condition inside unit will be done by vendor.

2. The Following Spare parts shall be replaced in case of any breakdown during the AMC period with stable voltage condition.

- Compressor
- Fan motor



- c) PCB
- d) Magnetic switch
- e) Transformer
- f) Other electrical parts of AC unit.

3. The following spare parts, which are not covered under AMC schemes

- a) Plastic items
- b) Air filter
- c) Sheet metal parts
- d) Condenser & evaporator coils
- e) Remote control
- f) Voltage stabilizer and scanner
- g) Circuit breaker
- h) Thermacool parts
- i) Any damages due to site conditions, external force, rates & insects are not covered in AMC.

3. Miscellaneous:

At the end of every visit, the deputed technician of the service provider shall give a complete servicing & maintenance report to the representative of the Bank by describing the status of all ACs system in the prescribed format.

- 4. Service Provider will attend to break-down calls or emergency attention calls on request from the Bank as and when needed.
- 5. Repair of parts will be done free of charge wherever possible, however, replacements of part or parts due to physical damage arising out of mishandling will be carried out on a chargeable basis by the Service Provider and for which the Bill/ Invoice will be submitted separately by the Service Provider to the Principal. Principal agrees to pay the Service Provider within 15 (Fifteen) days from the date of the Bill/ Invoice so submitted.
- 6. Service Provider will carry out attending to Periodical Servicing / Break down calls during the normal working days and hours, i.e. Monday to Saturday between 9.30 Hrs. to 17.30 Hrs. The service provider however will attend on Emergency or Break down calls on Sundays or Holidays as & when required.
- 7. Period of contract shall be one year (From.....To.....)
- 8. Job Execution Period: In every quarter.

